

REGISTRATION FORM

PROGRAM or ACTIVITY with MINORS

This registration form must be completed and on file with the College (send to the Finance Office).

The Program Director must complete their own training (see Appendix B-2a) before the this form is turned in – and at least 14 days prior to the beginning of the program, except in the case of **summer programs, for which the deadline is March 1** each year.

Program Name: _____

Program Dates: _____

Program Director Information

Name: _____

Email: _____

Phone: _____

Online training certification attached: _____

Date of most recent background check for Program Director: _____

Source of background check (College HR or other, if other, specify): _____

Approximate number of minors participating: _____

Program Description:

For Office Use Only:

Date completed form submitted:

Program Director annual online training certification attached:
